



THE PROBLEM OVERVIEW

► Information Delay:

Employees have to make decisions based on information that may not be current

► Project Limitations:

Project teams are unable to share ideas, report progress, or track changes easily, especially when geographically dispersed

► Multiple Access Points:

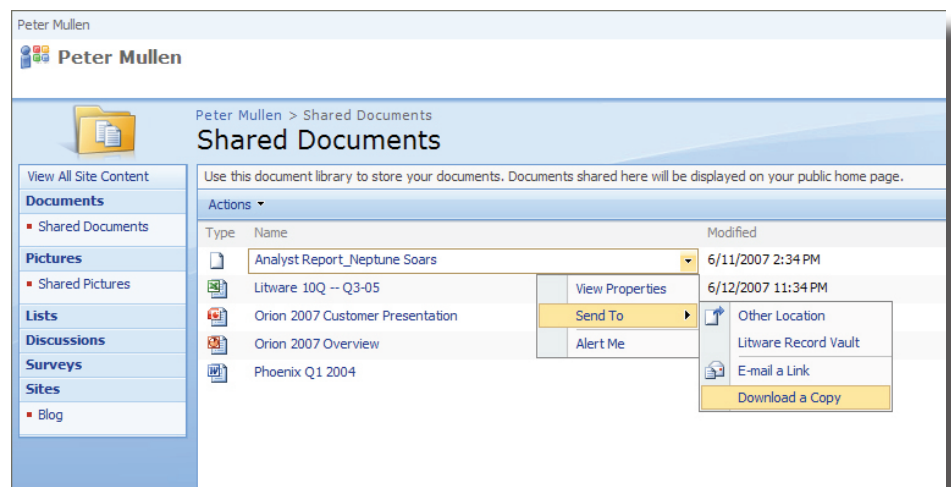
Organizations lack a single access point for collaborative information, leading to productivity loss

USA.NET MICROSOFT WINDOWS SHAREPOINT HOSTING SERVICES OVERVIEW

SharePoint Hosting Services helps teams stay connected and productive by providing easy access to the people, documents, email and other information they need to make more informed decisions and get the job done. Your most current business information can be easily located in a single, secure, central location anytime, anywhere. SharePoint will boost employee productivity by simplifying everyday business activities and enhance your ability to meet regulatory requirements through comprehensive content controls.

COLLABORATE EASILY AND EFFECTIVELY

- Provides a single workspace for teams to coordinate schedules, organize documents, and participate in discussions - within the organization and over the extranet.
- Easily author and manage documents, and help to ensure their integrity with enhanced features including the option to require document check-out before editing, version control, and the ability to set document-specific security controls.
- Help people and teams stay on task with a variety of communication features that help users know when actions are required or important changes are made to existing information or documentation, including calendars, announcements, sophisticated alerts, surveys, discussion boards, and RSS.
- Provide creative forums for brainstorming ideas, building knowledge bases, or simply gathering information in a easy-to-edit format with new templates for implementing blogs and wikis.



SharePoint Collaborative Workspace

► **Call Us Toll Free:** 800.653.0179

► **Email Us:** info@corp.usa.net

MICROSOFT® WINDOWS® SHAREPOINT® HOSTING SERVICES

USA.NET MICROSOFT WINDOWS SHAREPOINT HOSTING SERVICES

Launching SharePoint is easy with USA.NET. For a predictable monthly fee, we handle all operations including upgrades, maintenance, security and backups. As your business grows, our hosting service provides instant scalability at a known cost that enhances your ability to manage budget risk.

The creation and navigation of workspaces is simple as SharePoint provides easy-to-use templates, professional looking site themes, and the ability to rearrange site navigation from within the browser. Users come up to speed quickly because they can create workspaces, post and edit documents, and view and update calendars on SharePoint sites by using familiar Microsoft Office tools.

POWERFUL COLLABORATION FEATURES

Key Features	Benefits
Presence Integration	Users can determine the online status of site members quickly by adding the member to a contact list, and viewing current free/busy status
Notifications and Alerting	Email notification on information updates based on preferences and group membership
Meeting Workspaces	Consolidate key meeting information for optimizing projects; integrated with Outlook meeting calendar functionality
Calendar Integration	You can overlay a SharePoint calendar with Outlook calendars or other SharePoint calendars, enabling you to see all your events at one time and ensure the information associated with a meeting is up-to-date
Discussion Boards	Users can follow entire threads and can include email posts
Collaboration Templates	Team Site, Document workspace, Blank site, Blogs, RSS feeds, Wikis and Meeting workspace templates allow you to start up quickly
Mobile Device Access	Users may link to SharePoint to access task lists, blogs and other documents with their mobile device. Compatible with Windows Mobile 6.0
Document Management and Workspaces	Document workspace sites and libraries providing document collaboration space. Includes version controls, check in/out capabilities, searching, roll-back capability and more
Hierarchical Sites	SharePoint security is hierarchical, distributed, and granular. Security can be granted at a root site and inherited several levels down. Site Administrators can also create cross-site groups giving users access to multiple sites. Users can be limited to permission for specific documents

► **Call Us Toll Free:** 800.653.0179

► **Email Us:** info@corp.usa.net